

Scheduling Request Form Court

File the draft or final originating document and submit this form as a cover letter.

See www.ncc.gov.nl for more information.

Case type Civil

Claimant

Defendant

Name

Address

Lawyer

Lawyer's reference

BAR number

Telephone

Email address

When are parties not available for a hearing in the next six weeks?

Special requests

Shorten the notice period to serve/deliver the originating document

☐ Yes ☐ No

Allow extra time for the hearing

☐ Yes ☐ No

Other:

Particulars/reasons

Important notice

You will receive a notice of the hearing date. Current Rules of Procedure and applicable court fees are available on www.ncc.gov.nl

To be completed by the District Court

Case/CSP number

Hearing time and date

CSP Judge

Scheduling directions are given subject to the following conditions:

- The notice period for the originating document is shortened. You must serve or deliver the originating document no later than the following time and date:

Time

Date

- You must immediately notify the defendant of the hearing time and date and serve or deliver the draft originating document.

Other conditions:

- You must state these conditions in the originating document.

Particulars

Scheduling notice was sent to the claimant

Time

Date